



**Arkansas State University Student Nurses' Association
Board of Directors Meeting
January 21, 2022
1:00pm
Zoom
Agenda**

Call to Order: 1:04pm

Roll Call:

President: Emma Farmer - **Present**
Vice President Abigail Gatlin - **Present**
Secretary: Kayte Cook - **Absent**
Treasurer: Hannah Farmer - **Present**
Nominations and Elections Chair: Blakeleigh Garrison - **Present**
Breakthrough to Nursing: Madison Terrell - **Present**
Webmaster: Ashton Archer - **Present**
Public Relations: Heath Alexander - **Present**
Senior Representative: Zack Spann - **Present**
Junior Representative: Macey Jones - **Present**
Sophomore Representative: Katie Henley - **Present**
Accelerated Representative: VACANT
Faculty Advisor: Addie Fleming - **Present**
Faculty Advisor: Kayla Travis - **Present**
Visitors: **none**

Announcements

- a. Approval of November Board of Directors Meeting Minutes
 - i. **Macey makes a motion to approve the November BOD Meeting Minutes. Zack seconds. Motion passes on 01/21/2022.**
- b. Financial Report:
 - i. **Checking: \$18,647.47**
 - ii. **Fundraising Account: \$735.00**

Follow Up

- c. GroupMe Voting Results
 - i. Student in need of financial assistance

1. 01-12-2022
2. Madison makes a motion for SNA to donate \$175 for books and supplies for a student in need. Blakeleigh seconds. All in favor, no opposed. Motion passes on 01-12-2022.
- ii. Student in need of financial assistance
 1. 01-14-2022
 2. Madison makes a motion for SNA to donate \$175 for a student in need of supplies. Macey seconds. All in favor, no opposed. Motion passes on 01-14-2022.

New Business

- d. New Board Position for Spring Cohort
 - i. Position will run from January-December
 - ii. Position for each level (Sophomore, Junior, and Senior)
 - iii. New election will be held in January each year.
 - iv. Katie makes a motion to amend the Bylaws to add new Class Representative (January Elect) positions (sophomore, junior, senior) for incoming Spring Cohorts. Hannah seconds. All in favor, no opposed. Motion passes on 01/21/2022.
 - v. Blakeleigh will form an email to be sent out to Sophomore Spring Cohort about an interest in filling the new board position opening of Sophomore Class Representative (January Elect).
 1. Email will be sent out on January 24.
 2. Applications will be due February 1.
 3. Election will be held February 2-4.
- e. Nursing Essential Kits for Spring 2022
 - i. Orders were due January 12th
 - ii. Ordered sets of pen lights with medical utility scissors
 1. Will sell scissors separate
- f. Wix Premium Plan Renewal
 - i. Set to automatically renew on 02/10/2022
 - ii. \$132.00
 - iii. Will continue to upload meeting minutes to the website in PDF form.
 - iv. Discussed continuation of Wix Premium Plan renewal.
 1. Automatic renewal was previously voted on.
- g. Red Wolves Rising
 - i. February 25, 2022
 - ii. 4:30pm-5:15pm (academic session)
 - iii. Speak to prospective high school students about A-State College of Nursing
 - iv. Volunteers:
 1. Emma, Katie, Hannah, Zack
 2. Mrs. Fleming will let Dr. Davidson know which students are volunteering.

Discussion

- h. National Convention

- i. April 6th-10th, 2022
 - 1. Salt Lake City, UT
 - 2. Potential Travel Day: April 4th, 2022
 - 3. <https://www.nsnaconvention.org/>
 - 4. Registration Deadline: March 30, 2022
- i. Fundraising
 - i. Reopen t-shirt/sweatshirt link.
 - 1. Abigail will get in touch with Whitney.
 - ii. Blakeleigh in communication about custom keychains.
 - 1. \$15 each.
- j. SNA bulletin board in CNHP building
 - i. Bulletin board sized coloring sheet
 - ii. Markers, colored pencils, etc
 - iii. "Take What You Need" theme
 - iv. Possibly partner with Sigma
 - v. Budget:
 - 1. Abigail makes a motion to approve a budget of \$50 to update the SNA bulletin board in the CNHP building. Madison seconds. All in favor, no opposed. Motion passed 01/21/2022.
- k. Pinning Ceremony
 - i. May 6th, 2022 at 6:00pm
 - ii. Fowler Center booked starting at 12pm.
 - iii. Will need to speak to the EOC about family attendance.
 - 1. Zack will compose an email for EOC.

Next Meeting: February 16, 2022 at 11:30am on Zoom

ROOs

- l. Emma Farmer: I attended the November meeting, assisted with the Finals Week Raffle fundraiser and tabling, and held votes in the GroupMe for two students in need of financial assistance.
- m. Abigail Gatlin: I attended the November meeting and voted in GroupMe.
- n. Kayte Cook:
- o. Hannah Farmer: I updated the financial spreadsheet and tabled in the union for our raffle.
- p. Blakeleigh Garrison:
- q. Madison Terrell: I attended the November meeting participated in the votes on groupme
- r. Ashton Archer: Since our last meeting, I collected all of the prizes & arranged them into the gift basket for the raffle. I also tabled in the Union to sell tickets for the raffle & delivered the basket!
- s. Heath Alexander: I helped put together the raffle basket and tabled in the student union to sell raffle tickets for our fundraiser. I also attended our November meeting and created the December newsletter!

- t. Zack Spann: I helped organize the collection of money from other senior students for a classmate. I also started working on stuff for the senior pinning ceremony and other graduation stuff.
- u. Macey Jones: I attended the November meeting and voted in the Groupme. I shared on social media regarding our nursing essential kits.
- v. Katie Henley: I informed a student about SNA!
- w. Addie Fleming: Sent bank statements to Emma Farmer & Hannah Farmer. Organized Nurse Essential Kit sales with Mrs. Travis for the new spring sophomore nursing cohort. We set up the order, distributed letters, ordered kits, mailed a check to Standris, and distributed kits to students who ordered. Worked with students in need of financial assistance and distributed money as voted on by the SNA board.
- x. Kayla Travis:

Katie makes a motion to adjourn the meeting at 2:29pm. Zack seconds. All in favor, no opposed. Motion passes and the meeting is adjourned at 2:29pm.