

**Arkansas State University Student Nurses’ Association**

**Board of Directors Meeting**

**February 8, 2023**

**CNHP 602**

**11:30am**

Agenda

**Call to Order: 11:38am**

**Roll Call:**

**2022-2023 SNA Board**

President: Emma Farmer - Present

Vice President: Hannah Farmer - Present

Secretary: Katie Henley - Present

Treasurer: Kayte Cook - Present

Nominations and Elections Chair: Blakeleigh Sudbury - Present

Breakthrough to Nursing: Madison Terrell - Present

Webmaster: Chandler Conyers - Present

Public Relations: Parker Ferguson - Present

Senior Representative: Macey Jones - Present

Junior Representative: Alaina Allen - Present

Sophomore Representative (Spring Cohort): VACANT

Sophomore Representative (Fall Cohort): Jonathan Schaufler - Present

Accelerated Representative: Judy Heang - Absent

**Announcements**

* 1. Approval of January Board of Directors Meeting Minutes
		1. Macey makes a motion to approve January meeting minutes, Hannah seconds. None opposed, motion carries.
	2. Financial Report:
		1. Checking Account: $17,782.88
		2. Fundraising Account: $308.00
			1. All registration fees are out of the bank account.
			2. $223 was deposited from Unique Ink.
			3. $2.41 interest payment.

**Follow Up**

* 1. 2023 NSNA Annual Convention
		1. [NSNA Convention](https://www.nsnaconvention.org/) - link
		2. April 12-16, 2023
		3. Nashville, TN
		4. Gaylord Opryland Hotel
		5. Awards
			1. [NSNA Awards](https://nsnaawards.weebly.com/)
				1. BTN

Madison and Katie

* + - * 1. Financial Excellence

Kayte

* + - * 1. Newsletter

Parker

* + - * 1. Website

Chandler

* + - * 1. Social Media

Chandler

* + - * 1. Essay

Multiple essays can be submitted

* + - * 1. No application required:

Project InTouch

Precious Metal Awards Program

Stellar School Chapters

[Stellar School Chapter Award 2023](https://drive.google.com/drive/folders/10QIkeLgN-MWKOXXaIydaF_Enq6ywpXQw?usp=sharing)

Look at the Google Drive folder.

Deadline: February 15, 2023

Continue updating ASAP

* + - 1. Most deadlines for awards are March 7th
	1. Community Service Event
		1. Period Packing Party
			1. February 23, 2023
			2. Centennial Hall reserved from 4pm-8pm
			3. Event scheduled for 5pm-7pm
			4. Keep promoting to organizations
				1. Class reps need to send out graphics
				2. Jonathan and Emma will attend NPC and IFC chapters to promote in person
			5. BOD attendance:
				1. Emma, Katie, Parker, Hannah, Chandler, Jonathan, Kayte, Alaina, Mrs. Travis, Mrs. Fleming, Madison plan on attending.
			6. Registration/Attendance Table
				1. Chandler and Hannah
				2. Will use a QR code to scan in for attendance
			7. Need to order plaque/prizes
				1. Vote for expenses:

Macey makes a motion for the period packing party budget to be $125. Hannah seconds. All in favor, no opposed. Motion carries.

* + - * 1. [Trophy](https://www.mrtrophyandengraving.com/shopping-cart/catalog/display-single-product.php?CSN=N4zsP6Ptj&PSN=N4zsP6P8w&HATC=No&HPP=No)
	1. Fundraising
		1. New t-shirt link
			1. Discuss colors and designs
		2. Table at Nationals
	2. New Spring Sophomore Representative
		1. Update?
			1. Mariah Garrett won the vote
			2. Blakeleigh will notify candidates of results

**New Business**

* 1. Senior Pinning Ceremony
		1. Update?
			1. Macey will send out Save the Dates and Google Slides for pinning and careers.
			2. Emma will send out Google Form for superlatives and speaker suggestions.
		2. Fundraising
			1. Madison is going to talk to Kroger about flowers.
			2. Pick 3 different options and figure out the price for each
	2. WIX Renewal
		1. $132 auto renewal
			1. Macey makes a motion to continue WIX subscription for the website. Madison seconds. None opposed, motion passes

**Discussion**

**Next Meeting:** March

**ROOs**

* 1. Emma Farmer: I attended the January BOD meeting, participated in the Stellar Chapter award submission, and collaborated with Macey regarding the Senior Pinning Ceremony timeline.
	2. Hannah Farmer: I attended the January BOD meeting and worked on T-Shirt fundraiser.
	3. Katie Henley: I attended the January BOD meeting and have been in contact with Madison and Macey about awards.
	4. Kayte Cook:
	5. Blakeleigh Sudbury:
	6. Madison Terrell: I attended the January BOD meeting
	7. Chandler Conyers:
	8. Parker Ferguson: I attended the January BOD meeting. Made the January newsletter for the chapter. Finalized older newsletters and sent these to Chandler to upload to the website. Got stuff together for the Newsletter Contest for National Convention (everything ready to be submitted except for the February newsletter-application due March 7th). Worked on the Stellar School Application. Obtained needed documents for Category 2 #1 on the application and uploaded them to the Category 2 folder in google drive.
	9. Macey Jones:
	10. Alaina Allen: Attended January BOD meeting. Worked with faculty on completing Honors Experience Grant for NSNA Convention.
	11. Judy Heang:
	12. Addie Fleming: Booked rooms and registered students for NSNA convention with Mrs. Travis. Meet with Jonathan regarding the Period Packing Party. Assisted Alaina with completing the Honors Experience Grant for NSNA Convention.
	13. Kayla Travis:

Chandler makes a motion to adjourn the meeting. Madison seconds. All in favor, no opposed. Motion carries. Meeting adjourned at 12:50 pm.